

Application/Selection Process

Interested person visits MHANJ website during a CORE application period and completes the Consumer Connections training application. [www.mhanj.org/consumer-connections](http://www.mhanj.org/consumer-connections)



Interested person completes the appropriate referral form and submits it to Consumer Connections staff via the email address [Consumerconnections@mhanj.org](mailto:Consumerconnections@mhanj.org). *The application package is NOT complete until both the training application and the referral form are submitted. Consumer Connections will confirm receipt within one week of submission.*

**The selection process beyond this step will vary slightly, depending on the type of referral submitted:**

<u>Employer Referral</u>	<u>Self-Referral</u>
<p style="text-align: center;"><b>This form should be completed if the applicant is employed in a NJ DMHAS funded program AND the employer is supporting the applicant’s potential attendance at the Consumer Connections CORE training.</b></p> <p style="text-align: center;">The employer referral form is completed by the applicant’s employer.</p>	<p style="text-align: center;"><b>This form should be completed if the applicant is NOT employed in a NJ DMHAS funded program OR does not have the support of their employer to attend this training.</b></p> <p style="text-align: center;">The self-referral form is completed by the applicant.</p>

Individuals submitting a completed training application and a referral form will be considered for acceptance into the CORE training for which they are applying.

A selection process will occur based upon the following factors :

- Employment Status in a peer position
- Order of submission of application package
- Content of application, most notably:
  - Ability to meet basic acceptance criteria
  - Answers to essay questions
  - Existence of a clear peer work goal
  - Work history
- Outcome of phone interview
- Availability to attend and complete training as scheduled



The selection committee meets to process and review application packages.



Person will be notified of the review team’s decision by the specified notification date. Those selected will receive instructions regarding the first day of class.