

Application/Selection Process

Interested person visits MHANJ website during a CORE application period and completes the Consumer Connections training application. www.mhanj.org/consumer-connections



Interested person completes the appropriate referral form and submits it to Consumer Connections staff via the email address Consumerconnections@mhanj.org. *The application package is NOT complete until both the training application and the referral form are submitted. Consumer Connections will confirm receipt within one week of submission.*

The selection process beyond this step will vary, depending on the type of referral submitted:

<u>Employer Referral</u>	<u>Self-Referral</u>
<p>This form should be completed if the applicant is employed in a NJ DMHAS funded program AND the employer is supporting the applicant’s potential attendance at the Consumer Connections CORE training.</p> <p>The employer referral form is completed by the applicant’s employer.</p> <p>Individuals submitting a completed training application and an employer referral form will be granted priority acceptance into the CORE training for which they are applying.</p> <p>Employer referred applicants will be accepted into the CORE training session for which they are applying in order of submission of the application package until all employer referred applicants have been accepted OR capacity has been reached.</p>	<p>This form should be completed if the applicant is NOT employed in a NJ DMHAS funded program OR does not have the support of their employer to attend this training.</p> <p>The self-referral form is completed by the applicant.</p> <p>Individuals submitting a completed training application and an employer referral form will be considered for acceptance into the CORE training for which they are applying if there are spaces available once all employer-referred applicants are accepted.</p> <p>If there are spaces available for self-referral applicants, a selection process will occur based upon the following factors:</p> <ul style="list-style-type: none"> • Order of submission of application package • Content of application, most notably: <ul style="list-style-type: none"> -Ability to meet basic acceptance criteria -Answers to essay questions -Existence of a clear peer work goal -Work history • Outcome of phone interview, if applicable • Availability to attend and complete training as scheduled



The selection committee meets to process and review application packages.



Person will be notified of the review team’s decision via U.S mail. Those selected will also receive a phone call notifying them of acceptance and the first day of class.